**Town of Wilkie**  
**Meeting Minutes**  
**Regular April 28, 2025 - 07:00 PM**

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| Minutes of the regular Meeting of the Council of the Town of Wilkie held in the Town of Wilkie held in Council Chambers, Monday, April 28, 2025 at 7:00 p.m.  The following members present:                     Mayor:                                        David Ziegler                    Councillors:                            Theresa Parkinson,                                                                          Gary Neigum,                                                                          Nadine LaGreca,                                                                          Les Henderson,                                                                          Clarke Jackson,                                                                          Jerel Wood.                    Administrator:                            Rebecca Parent                  Recreation Director                   Lori Fenrich 7:30-8:00                  Pool Consultant:                        David Dornstauder,  7:00-7:30                  Delegate:                                       Alex Majewski, Wilkie Regional Park 8:00-8:15 | | |
|  | **1** | **Call to Order**  Mayor Ziegler called the meeting to order at 6:59 p.m. |
|  | **2** | **Additions**  That following items have been added to the Agenda: - Policy No. 1005, Offer to Purchase, Agreement with Pattison Media. |
|  | **3** | **Public Hearing** |
|  | **4** | **Delegation and Petitions** |
| **Resolution No.** 2025-162 | **4.1** | **Pool Consultant's Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That the Pool Consultant's report dated April 28, 2025 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-163 | **4.2** | **Rent Equipment** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Clarke Jackson  That Brock Wangler be authorized to utilize the Town's equipment on the new pool site.  **CARRIED** |
| **Resolution No.** 2025-164 | **4.3** | **Issue Change Order** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Theresa Parkinson  That we issue a change order to Home Hardware to replace the drywall on the south, east and west side of the mechanical room and the outside, inside, & ceiling of the mechanical room with Trusscore at the additional cost of $2,148.50.  **CARRIED** |
| **Resolution No.** 2025-165 | **4.4** | **Home Hardware Change Order** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Nadine LaGreca  That change order No. 11 received from Home Hardware for changing the breaker panel at the cost of $250.00, be approved.  **CARRIED** |
| **Resolution No.** 2025-166 | **4.5** | **Nordic Industries Ltd. Quote** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Nadine LaGreca  That the quote received from Nordic Industries Ltd. to supply and install 150' by 6' tall chain link fence and the install of wood posts at the cost of $12,004.55, plus applicable taxes, be approved.  **CARRIED** |
| **Resolution No.** 2025-167 | **4.6** | **Delta Co-op Quote** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That quote received from Delta Co-op to purchase treated wood and supplies for the fence at the new pool at the cost of $5,700.08, plus applicable taxes, be approved.  **CARRIED** |
| **Resolution No.** 2025-168 | **4.7** | **Agreement with Pattison Media** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That the Administrator be authorized to sign the Agreement with Pattison Media as per Schedule "A" attached hereto and forming a part of these minutes.  and; That we purchase a 48" x 96" color sign from All-Out Graphics at the cost of $300.00, plus applicable taxes to place on the lots for auction with the stipulations outlined as attached to the agreement.  **CARRIED** |
| **Resolution No.** 2025-169 | **4.8** | **Recreation Director Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That the Recreation Director's report dated April 28, 2025 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-170 | **4.9** | **Agreement** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That we agree to the terms set out in the Letter of Understanding with Wilkie Curling Club as per Schedule "B" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-171 | **4.10** | **Wilkie & District Culture, Parks & Recreation Board** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Gary Neigum  That the minutes from the Wilkie & District Culture Parks and Recreation Board dated April 2, 2025, be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-172 | **4.11** | **TNT Plumbing** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That Invoice received from TNT plumbing for the supply and install of a rheem water heater at the cost of $14,815.35, including applicable taxes, be approved. And;  That we return the outlaw room furnace & water heater.  **CARRIED** |
| **Resolution No.** 2025-173 | **4.12** | **Wilkie Regional Park** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That the Wilkie Regional Park verbal report from Alex Majewski be accepted as presented.  **CARRIED** |
|  | **5** | **Approval of Minutes** |
| **Resolution No.** 2025-174 | **5.1** | **April 7 Minutes** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That the Minutes of the Regular Meeting held April 7, 2025 be approved as circulated.  **CARRIED** |
|  | **6** | **Conflict of Interest - Previous Meeting** |
|  | **7** | **Approval by Council** |
| **Resolution No.** 2025-175 | **7.1** | **List of Accounts** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That the List of Accounts with cheque No. 5674 to 5701, and VISA payment No. VIS-173 to VIS-187 for a grand total of $126,071.77, be approved for payment and attached hereto forming a part of these minutes.  **CARRIED** |
|  | **8** | **Reports** |
| **Resolution No.** 2025-176 | **8.1** | **Administrator's Report** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That the Administrator’s Report dated April 28, 2025 be accepted as presented.  **CARRIED** |
|  | **9** | **Committee Reports** |
|  | **10** | **Outside Boards** |
|  | **11** | **Unfinished Business** |
| **Resolution No.** 2025-177 | **11.1** | **Wilkie Regional Park** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That the Wilkie Regional Park Authority request for a voluntary municipal Contribution for 2025 in the amount of $14,937.50 be approved.  **CARRIED** |
|  | **12** | **New Business** |
| **Resolution No.** 2025-178 | **12.1** | **Municipal Enforcement Office** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Theresa Parkinson  That the Council of the Town of Wilkie hereby appoint Rebecca Parent and John Bell as the Municipal Enforcement Officer within the Town of Wilkie pursuant to Section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedure Act, 1990.*  **CARRIED** |
| **Resolution No.** 2025-179 | **12.2** | **Employee Resignation** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That the Sheila Sinclair's resignation be accepted, with regret, as per Schedule "C" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-180 | **12.3** | **Karyn Jaindl** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Gary Neigum  That Karyn Jaindl's employment be approved as per Schedule "D"  attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-181 | **12.4** | **Office Secretary** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Les Henderson  That Office Secretary Jamie Leinenweber's employment terms be approved as per Schedule "E" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-182 | **12.5** | **Public Works Maintenance Operator** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That we employ Jesse Sample as Public Works I - Maintenance Operator as per Schedule "F" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-183 | **12.6** | **Transfer Station Custodian** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That we employ John Bell as a casual Transfer Station Custodian as per Schedule "G" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-184 | **12.7** | **Tax Enforcement Proceedings** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Clarke Jackson  That the Administrator, on behalf of the Town of Wilkie, be authorized to commence proceedings to take title to the following described lands:   * Lots 1,2, Block 41, Plan No. G168, * Lots 27,28, Block 35, Plan No. G168, * Lots 10-12, Block 28, Plan No. G168, * Lot 3, Block 13, Plan No. C1321, * Lots 6-7, Block 26, Plan No. G168, * Lot 16, Block 17, Plan No. C1321, * Lots 29-32, Block 28, Plan No.G168.   **CARRIED** |
| **Resolution No.** 2025-185 | **12.8** | **2025 Education Mill Rates** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Nadine LaGreca  That we levy the Education Tax Mill Rates for the Living Sky School Division as follows: Agricultural Property                   1.42 Mills Residential                                  4.54 Mills Commercial/ Industrial            6.86 Mills Resource:                                   9.88 Mills  **CARRIED** |
| **Resolution No.** 2025-186 | **12.9** | **Mclurg Calendar** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That we advertise in the Mclurg School calendar at the cost of $35.00.  **CARRIED** |
| **Resolution No.** 2025-187 | **12.10** | **Press Herald Advertisement** **Moved by:**Councillor Nadine LaGreca **Seconded by:**Councillor Clarke Jackson  That we advertise Mental Health week in the Press-Herald at the cost of $118.50, plus GST.  **CARRIED** |
| **Resolution No.** 2025-188 | **12.11** | **Reimburse costs** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That we re-imburse the property owners of 301 1st Street East $250.00 for costs associated with cleaning / unplugging a service line. Any further work completed is at the cost of the property owners. and;  The property owner must contact the town to camera the line if any further blockages occur.  **CARRIED** |
| **Resolution No.** 2025-189 | **12.12** | **Lot 9 Block 21 Plan G32** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Clarke Jackson  That we accept the offer to purchase Lot 9, Block 21, Plan G32 from Jason wolf in the amount of $6,000.00, plus GST, subject to the conditions of the Sale Agreement.  **CARRIED** |
| **Resolution No.** 2025-190 | **12.13** | **Policy No. 1005** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Clarke Jackson  That Policy No. 1005 be approved, with amended changes, as per Schedule "H" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-191 | **12.14** | **Policy No. 1120** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That amended Policy No. 1120 be approved as per Schedule "I" attached hereto and forming a part of these minutes.  **CARRIED** |
|  | **13** | **Communications** |
|  | **13.1** | **Letter** |
|  | **14** | **Bylaws** |
| **Resolution No.** 2025-192 | **14.1** | **Bylaw No. 2025-08** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Nadine LaGreca  That *The Utilities Management Bylaw* No. 2025-08 be read a second time.  **CARRIED** |
| **Resolution No.** 2025-193 | **14.2** | **Bylaw No. 2025-08** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Gary Neigum  That *The Utilities Management Bylaw* No. 2025-08 be now read a third time and hereby adopted.  **CARRIED** |
| **Resolution No.** 2025-194 | **14.3** | **Bylaw No. 2025-09** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Les Henderson  That*Bylaw No.2025-09*to Incur a debt be introduced and read a first time.  **CARRIED** |
| **Resolution No.** 2025-195 | **14.4** | **Bylaw No. 2025-09** **Moved by:**Councillor Nadine LaGreca **Seconded by:**Councillor Jerel Wood  That *Bylaw No.2025-09* to Incur a debt be read a second time.  **CARRIED** |
| **Resolution No.** 2025-196 | **14.5** | **Bylaw No. 2025-09** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That *Bylaw No.2025-09* to Incur a debt to be given three readings at this meeting.  **CARRIED UNANIMOUSLY** |
| **Resolution No.** 2025-197 | **14.6** | **Bylaw No. 2025-09** **Moved by:**Councillor Nadine LaGreca **Seconded by:**Councillor Gary Neigum  That *Bylaw No.2025-09* to Incur a debt be now read a third time and hereby adopted.  **CARRIED** |
| **Resolution No.** 2025-198 | **15** | **Agenda Items - No Action Taken** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Clarke Jackson  That agenda items with no action taken be filed as information.  **CARRIED** |
|  | **16** | **Mayor & Councillor’s Forum** |
| **Resolution No.** 2025-199 | **17** | **Adjournment** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That this meeting adjourn at 10:30 pm.  **CARRIED** |

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