**Town of Wilkie**  
**Meeting Minutes**  
**Regular August 11, 2025 - 07:00 PM**

|  |  |  |
| --- | --- | --- |
| Minutes of the regular Meeting of Council of the Town of Wilkie held in the Town of Wilkie Council Chambers on Monday, August 11, 2025.            The following members present:                     Mayor:                                      David Ziegler                    Councillors:                          Les Henderson                                                                        Clarke Jackson,                                                                       Nadine LaGreca,                                                                      Gary Neigum,                                                                      Theresa Parkinson - Absent                                                                       Jerel Wood.                                                                                                Administrator:                                Rebecca Parent                  Acting Public Works Manager:      Nathan Evans 7:45 - 8:00                  Delegates:                Dave Dornstauder, Pool Consultant, 7:30- 7:45                                            Jessica Enns, Little Seedlings Daycare Center, 7:00-7:15 | | |
|  | **1** | **Call to Order**  Mayor Ziegler called the meeting to order at 7:00 p.m. |
|  | **2** | **Additions**  Dave Dornstauder, Pool Consultant was added to Delegations. |
|  | **3** | **Public Hearing** |
|  | **4** | **Delegation and Petitions** |
|  |  | Jessica Enns representing Little Seedlings Daycare Centre board attended 7:00 p.m. to 7:10 p.m. |
| **Resolution No.** 2025-341 | **4.1** | **Easement Request** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That we approve Little Seedlings Daycare Center Inc's request for an easement on the portion of boulevard along 5th Avenue West directly adjacent to the property described as Lot 43 Block 47, Plan 102431236; to allow their ramp to encroach the boulevard as per Development Permit Application No. 2025-04, under the following conditions:   * Little Seedlings Daycare Center Inc enter into an agreement with the Town providing annual proof of insurance that includes the deck ramp. * Little seedlings Daycare Center Inc to provide a registerable interest of said Agreement to the Town. * All costs associated are that of the owners.   **CARRIED** |
| **Resolution No.** 2025-342 | **4.2** | **Pool Consultant's Report** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That we accept the Pool Consultant's Report dated August 11, 2025.  **CARRIED** |
| **Resolution No.** 2025-343 | **4.3** | **Acting Public Works Manager** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That the Acting Public Works Manager's Report dated August 11, 2025 be accepted as presented.  **CARRIED** |
|  | **5** | **Approval of Minutes** |
| **Resolution No.** 2025-344 | **5.1** | **July 28 Minutes** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That the Minutes of the Regular Meeting held July 28 be approved as circulated.  **CARRIED** |
|  | **6** | **Conflict of Interest - Previous Meeting** |
|  | **7** | **Approval by Council** |
| **Resolution No.** 2025-345 | **7.1** | **List of Accounts for Approval** **Moved by:**Councillor Nadine LaGreca **Seconded by:**Councillor Jerel Wood  That the List of Accounts with cheque No. 5908 - 5929, the direct payments No.-124 to No. -127 No. 2025-0014 to 2025-0016 automatic withdrawal and VISA-207 to VISA-212 for a grand total of $276,192.54 and the List of Payroll payments in the amount of $66,315.36 be approved for payment and attached hereto forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-346 | **7.2** | **Financial Reports** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That the Statement of Financial Activities for the month ending July 31, 2025 and the Bank Reconciliation for the month of June, 2025 be approved and attached hereto forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-347 | **7.3** | **Pool Inspection Reports** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Nadine LaGreca  That the Building Inspection Report dated July 29, 2025 and the Health Inspection Reports dated July 30, 2025 and August 5, 2025 be accepted as presented.  **CARRIED** |
|  | **8** | **Reports** |
| **Resolution No.** 2025-348 | **8.1** | **Bylaw Officer Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That the Bylaw Officer’s Report for the month of July, 2025 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-349 | **8.2** | **Derelict Pilot Project** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That we approve the request from Wilkie & District Fire Association to explore the eligibility of the Towns property described as Lots 18-20, Block 2, Plan C1321 under the Derelict Building Pilot Project.  **DEFEATED** |
| **Resolution No.** 2025-350 | **8.3** | **Administrator's Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That the Administrator’s Report dated August 11, 2025 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-351 | **8.4** | **New Swimming Pool Approvals** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That we approve of the following items regarding the new pool. - Construct a shed with steel frame in place of moving the old shed, - Construct a 19' sidewalk from the front of the building south to the curb on 7th Avenue,  - Allow patrons to bring their own federally approved life jackets on an exception bases, to be approved through filling out an application, - Move the grand opening to Spring of 2026.  **CARRIED** |
| **Resolution No.** 2025-352 | **8.5** | **Staff Recommendation** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That we approve for Rebecca Parent to attend a SWWA Conference in Saskatoon on November 5 - 7, 2025 in place of the Public Works Manager.  **CARRIED** |
|  | **9** | **Committee Reports** |
|  | **10** | **Outside Boards** |
|  | **11** | **Unfinished Business** |
|  | **12** | **New Business** |
| **Resolution No.** 2025-353 | **12.1** | **Land Transfer - Lot 6, Block 101, Plan 76S38101** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Les Henderson  That we accept a transfer of property described as Lot 6 Block 101, Plan 76-S-38101 from the property owners to the Town of Wilkie under the following conditions:   * Title is free and clear of all encumbrances, * 2025 Taxes are paid in full, * Title transfer completed by the Town of Wilkie.   **CARRIED** |
| **Resolution No.** 2025-354 | **12.2** | **Warranty Package** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That we purchase a 4000-hour, 5-year comprehensive warranty package for the backhoe loader at the cost of $13,001.00.  **CARRIED** |
| **Resolution No.** 2025-355 | **12.3** | **Courtesy Car Account** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That we donate the remainder of the funds in the courtesy car account to Bethany Assisted Living Homes (Wilkie) Inc. and that we close the account with Innovation Federal Credit Union.  **CARRIED** |
| **Resolution No.** 2025-356 | **12.4** | **Liquor Permit Request** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That we authorize Cory Wildeman with Unity Cardinals to acquire a liquor permit at the Wilkie Regional Park on August 6, 2025 from 6:00 p.m. to 10:00 p.m.  **CARRIED** |
|  | **13** | **Communications** |
|  | **14** | **Bylaws** |
| **Resolution No.** 2025-357 | **14.1** | **Bylaw No. 2025-11** **Moved by:**Councillor Nadine LaGreca **Seconded by:**Councillor Gary Neigum  That the*Repeal Previous Bylaws Bylaw No. 2025-11* be introduced and read a first time.  **CARRIED** |
| **Resolution No.** 2025-358 | **14.2** | **Bylaw No. 2025-11** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Clarke Jackson  That the*Repeal Previous Bylaws Bylaw No. 2025-11* be read a second time.  **CARRIED** |
| **Resolution No.** 2025-359 | **14.3** | **Bylaw No. 2025-11** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Les Henderson  That the*Repeal Previous Bylaws Bylaw No. 2025-11*be given three readings at this meeting.  **CARRIED UNANIMOUSLY** |
| **Resolution No.** 2025-360 | **14.4** | **Bylaw No. 2025-11** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That the *Repeal Previous Bylaws Bylaw No. 2025-11*be now read a third time and hereby adopted.  **CARRIED** |
| **Resolution No.** 2025-361 | **14.5** | **Bylaw No. 2025-12** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Gary Neigum  That the *Zoning Amendment Bylaw*No. 2025-12 be introduced and read a first time.  **CARRIED** |
| **Resolution No.** 2025-362 | **14.6** | **Bylaw No. 2025-13** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That the*Incur a Debt Bylaw No. 2025-13* be introduced and read a first time.  **CARRIED** |
| **Resolution No.** 2025-363 | **14.7** | **Bylaw No. 2025-13** **Moved by:**Councillor Nadine LaGreca **Seconded by:**Councillor Gary Neigum  That the *Incur a Debt Bylaw No. 2025-13* be read a second time.  **CARRIED** |
| **Resolution No.** 2025-364 | **14.8** | **Bylaw No. 2025-13** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That the*Incur a Debt Bylaw* *No. 2025-13*to be given three readings at this meeting.  **CARRIED UNANIMOUSLY** |
| **Resolution No.** 2025-365 | **14.9** | **Bylaw No. 2025-13** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That the *Incur a Debt Bylaw No. 2025-13* be now read a third time and hereby adopted.  **CARRIED** |
| **Resolution No.** 2025-366 | **15** | **Agenda Items - No Action Taken** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That agenda items with no action taken be filed as information.  **CARRIED** |
|  | **16** | **Mayor & Councillor’s Forum** |
| **Resolution No.** 2025-367 | **17** | **Adjournment** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That this meeting adjourn at 10:30 p.m.  **CARRIED** |

|  |
| --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_               \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                        Mayor                                                        Administrator |