**Town of Wilkie**  
**Meeting Minutes**  
**Special December 30, 2024 - 07:00 PM**

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| Minutes of the regular Meeting of Council of the Town of Wilkie held in the Town of Wilkie Council Chambers on Monday, December 30, 2024.                                             The following members present:                     Mayor:                                       David Ziegler                    Councillors:                          Les Henderson                                                                         Nadine LaGreca - Absent                                                                         Clarke Jackson                                                                         Gary Neigum                                                                         Theresa Parkinson - Absent                                                                         Jerel Wood                    Administrator:                       Rebecca Parent                    Delegates:                               David Dornstauder, 7:00-7:30 | | |
|  | **1** | **Call to Order**  Mayor Ziegler called the meeting to order at 7:00 p.m.  **CARRIED** |
|  | **2** | **Additions** |
|  | **3** | **Public Hearing** |
|  | **4** | **Delegation and Petitions** |
| **Resolution No.** 2024-619 | **4.1** | **Pool Consultant Report** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That the Pool Consultant Report dated December 30, 2024 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-620 | **5** | **Approval of Minutes** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That the Minutes of the Regular Meeting held December 9, 2024 be approved as circulated.  **CARRIED** |
|  | **6** | **Conflict of Interest - Previous Meeting** |
|  | **7** | **Approval by Council** |
| **Resolution No.** 2024-621 | **7.1** | **Appointments** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That we approve the amended 2025 Town of Wilkie Appointments as per Schedule "A" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2024-622 | **7.2** | **List of Accounts** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Gary Neigum  That the List of Accounts with cheque No. 5507 to 5530, VISA -131 - VISA -148 in the amount of $38,830.24, Council Indemnity in the amount of $8,534.95 and the list of Payroll in the amount of $41,348.92 be approved for payment and attached hereto forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2024-623 | **7.3** | **Bank Reconciliation** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That the Bank Reconciliation for the month of November, 2024 be accepted as circulated.  **CARRIED** |
| **Resolution No.** 2024-624 | **7.4** | **Auditors Engagement** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That the Mayor and Administrator be authorized to sign the Auditor's Engagement package with Vantage Chartered Professional Accountants pertaining to the 2024 audit.  **CARRIED** |
|  | **8** | **Reports** |
| **Resolution No.** 2024-625 | **8.1** | **Administrator's Report** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Les Henderson  That the Administrator's Report dated December 30, 2024 be accepted as presented.  **CARRIED** |
|  | **9** | **Committee Reports** |
|  | **10** | **Outside Boards** |
|  | **10.1** | **RENEW** |
|  | **11** | **Unfinished Business** |
|  | **12** | **New Business** |
| **Resolution No.** 2024-626 | **12.1** | **Bee Plus Workplace Solutions Quote** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Gary Neigum  That we approve Quote No.IS191224-5 from Bee Plus Workplace solutions in the amount of $8,189.00, plus applicable taxes for the replacement of the front-end counter and mail sorting hutch at the Town Office.  **CARRIED** |
| **Resolution No.** 2024-627 | **12.2** | **Occupational Health & Safety Minutes** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That the minutes from the Occupational Health & Safety Committee dated December 9, 2024 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-628 | **12.3** | **CUPE Memorandum of Settlement** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That we approve the Memorandum of Settlement dated December 17, 2024 between CUPE Local #3139 and the Town of Wilkie as per Schedule "A" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2024-629 | **12.4** | **BCL Engineering LTD. Proposal** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That we approve the proposal from BCL Engineering LTD. dated December 24, 2024 in the amount of $10,100.00, plus applicable taxes, for completion of a Water Treatment Plant Assessment.  **CARRIED** |
| **Resolution No.** 2024-630 | **12.5** | **BCL Engineering LTD. Proposal** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That we approve the proposal from BCL Engineering LTD. dated December 24, 2024 in the amount of $13,550.00, plus applicable taxes, for Engineering Services for the Sewer and Water Main Extension project on 1st Avenue West.  **CARRIED** |
| **Resolution No.** 2024-631 | **12.6** | **Transfer to Reserves** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Gary Neigum  That we authorize the Administrator to transfer the CCBF 2025 allocation in the amount of $36,447.50 to the Gas Tax Reserve account.  **CARRIED** |
|  | **13** | **Communications** |
| **Resolution No.** 2024-632 | **13.1** | **Donation** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That the town donate a Town of Wilkie Hoodie at a cost up to $75.00 and waive the sign advertising fee to McLurg Bronco Sr. Girls Basketball team for their PINK Tournament to fundraise for breast cancer research.  **CARRIED** |
|  | **14** | **Bylaws** |
| **Resolution No.** 2024-633 | **15** | **Agenda Items - No Action Taken** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That Agenda items with no action taken be filed as information.  **CARRIED** |
|  | **16** | **Mayor & Councillor’s Forum** |
| **Resolution No.** 2024-634 | **17** | **Adjournment** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That this meeting adjourn at 9:04 p.m.  **CARRIED** |

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