**Town of Wilkie**  
**Meeting Minutes**  
**Regular July 14, 2025 - 07:00 PM**

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| Minutes of the regular Meeting of Council of the Town of Wilkie held in the Town of Wilkie Council Chambers on Monday, July 14, 2025.                                             The following members present:                     Mayor:                                      David Ziegler                    Councillors:                            Les Henderson                                                                           Clarke Jackson                                                                         Nadine LaGreca                                                                          Gary Neigum                                                                         Theresa Parkinson                                                                         Jerel Wood                    Administrator:                            Rebecca Parent                    Public Works Manager:          Kevin Kropf, 7:00-7:30                    Delegate:                                      David Dornstauder, Pool Consultant 7:30-8:00 | | |
|  | **1** | **Call to Order**  Mayor Ziegler called the meeting to order at 7:00 p.m. |
|  | **2** | **Additions** |
|  | **3** | **Public Hearing** |
|  | **4** | **Delegation and Petitions** |
| **Resolution No.** 2025-299 | **4.1** | **Public Works Manager** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That the Public Works Manager's report dated July 14, 2025 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-300 | **4.2** | **Pool Consultant's Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Clarke Jackson  That the Pool Consultant's Report dated July 14, 2025 be accepted as presented.  **CARRIED** |
|  | **5** | **Approval of Minutes** |
| **Resolution No.** 2025-301 | **5.1** | **Approval of Minutes** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That the Minutes of the Regular Meeting held June 23, 2025 be approved as circulated.  **CARRIED** |
|  | **6** | **Conflict of Interest - Previous Meeting** |
|  | **7** | **Approval by Council** |
| **Resolution No.** 2025-302 | **7.1** | **Accounts for Approval** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Nadine LaGreca  That the List of Accounts with cheque No. 5818 - 5875, the direct payments No. 120-123, No. 2025-0010 to 2025-0013 automatic withdrawal and VISA-190 to VISA-201 for a grand total of $379,740.75 and the List of Payroll payments in the amount of $64,657.00 be approved for payment and attached hereto forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-303 | **7.2** | **Statement of Financial Activities** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That the Statement of Financial Activities for the month ending June, 2025 be accepted as presented.  **CARRIED** |
|  | **8** | **Reports** |
| **Resolution No.** 2025-304 | **8.1** | **Bylaw Officer Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Gary Neigum  That the Bylaw Officer's report for the month of June 2025 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-305 | **8.2** | **Administrator's Report** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That the Administrator’s Report dated July 14, 2025 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-306 | **8.3** | **RCMP Report** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Nadine LaGreca  That the Municipal Contract Policing Report of Wilkie for the month of June, 2025 be accepted as presented.  **CARRIED** |
|  | **9** | **Committee Reports** |
|  | **10** | **Outside Boards** |
| **Resolution No.** 2025-307 | **10.1** | **Museum Board** **Moved by:**Councillor Theresa Parkinson **Seconded by:**Councillor Jerel Wood  That the verbal report received from Gary Neigum on the Wilkie & District Museum Board meeting be accepted as presented,  And that Council authorize the Museum to have a sign placed on the Town's sign post at the corner of 2nd Avenue East and 1st Street East.  **CARRIED** |
| **Resolution No.** 2025-308 | **10.2** | **Wilkie Regional Park Meeting** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That the written report received from Alex Majewski on the AGM and Regular Meeting held June 18, 2025 be accepted as presented.  **CARRIED** |
|  | **11** | **Unfinished Business** |
|  | **12** | **New Business** |
|  | **12.1** | **Speed Bumps**  **TABLED** |
|  | **12.2** | **Zoning Change Request**  **TABLED** |
| **Resolution No.** 2025-309 | **12.3** | **Write-Off Short Term Loan** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That we write-off the Short Term Loan borrowed from the Capital Trust Fund in the amount of $43,938.06.  **CARRIED** |
| **Resolution No.** 2025-310 | **12.4** | **Capital Trust Fund Reserve** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Theresa Parkinson  That we establish a Capital Trust Fund Reserve in the amount of $55,749.42, effective January 1, 2025.  **CARRIED** |
| **Resolution No.** 2025-311 | **12.5** | **Tax Enforcement Proceedings** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That we hereby authorize the Treasurer to commence proceedings for title on the following lot:   * Lot 8, Block 9, Plan C1321.   **CARRIED** |
| **Resolution No.** 2025-312 | **12.6** | **Lots 10-12, Block 34, Plan G168** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Theresa Parkinson  That we accept the offer to purchase 311 4th Street West (Lots 10, 11 & 12, Block 24, Plan G168) received from James Birch and Amanda Smith in the amount of $5,000.00, including GST; The property is sold as is and is subject to the conditions of the Sale Agreement.  **CARRIED** |
| **Resolution No.** 2025-313 | **12.7** | **Sale Agreement** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Gary Neigum  That the Administrator and Mayor be authorized to sign the Sale Agreement with Thomas Sawyer for the sale of the property described as Lots 31-32, Block 38, Plan G168.  **CARRIED** |
| **Resolution No.** 2025-314 | **12.8** | **Public Works Labourers - Part Time Seasonal** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Gary Neigum  That, we hire Ryden Babchuk, Maddox Irwin, Reese Fenrich and Kayden Fenrich as per Schedule "A" attached hereto forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-315 | **12.9** | **2025 Employee Fidelity Bond** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Theresa Parkinson  That the Town of Wilkie Employee Fidelity Bond for 2025, in accordance with The Municipalities Act, section 113, hereby be acknowledged as presented.  **CARRIED** |
| **Resolution No.** 2025-316 | **12.10** | **2025 Insurance Renewal** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That receipt of the Town of Wilkie 2025 Insurance Renewal with SUMAssure hereby be acknowledged as presented.  **CARRIED** |
| **Resolution No.** 2025-317 | **12.11** | **Backhoe Loader** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Clarke Jackson  That we purchase a 2025 John Deere 410P Backhoe Loader with thumb at the cost of $270,900, plus applicable taxes, with a trade in value of $100,000.00 on the 2019 CAT 430F2 Backhoe, as per Quote received from Brandt Tractor Ltd on July 11, 2025.  **CARRIED** |
| **Resolution No.** 2025-318 | **12.12** | **BCL Engineering LTD. Proposal** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That we approve the proposal from BCL Engineering LTD. received June 23, 2025 in the amount of $14,600.00, plus applicable taxes, for Construction Engineering Services on the Water and Sewer Main Construction Project.  And;  That we approve the BCL Water and Sewer Main Extension plans received July 11, 2025 as per Schedule "B" attached hereto and forming a part of these minutes.  And; Resolution No. 2025-295 be rescinded.  **CARRIED** |
| **Resolution No.** 2025-319 | **12.13** | **Quote 25-107** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That Quote No. 25-107 received from Lucas Jaindl for the changes to the materials for the construction of the Water Slide Tower in the amount of $12,842.00, plus applicable taxes, be approved.  **CARRIED** |
| **Resolution No.** 2025-320 | **12.14** | **Hire Danceland Entertainment & DJ's** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Nadine LaGreca  That we hire Danceland Entertainment & DJ's for entertainment services on October 25, 2025 at the cost of $1,679.00, plus applicable taxes.  **CARRIED** |
|  |  | Mayor Dave Ziegler declared a pecuniary interest and abstained from voting. |
| **Resolution No.** 2025-321 | **12.15** | **Reimburse Costs** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Les Henderson  That we reimburse $70.72 to Dave Ziegler for the repair to his trailer, which was broken while in use by the Town of Wilkie while hauling artificial turf for the new pool.  **CARRIED** |
| **Resolution No.** 2025-322 | **12.16** | **Appointments** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Theresa Parkinson  That we approve the amended 2025 Town of Wilkie Appointments as per Schedule "C" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-323 | **13** | **Communications** **Moved by:**Councillor Nadine LaGreca **Seconded by:**Councillor Les Henderson  That we accept the TADP grant funding information and forward the funds in the amount of $28,684.00 to Prairie Branches Enterprises Inc.  **CARRIED** |
|  | **14** | **Bylaws** |
| **Resolution No.** 2025-324 | **15** | **Agenda Items - No Action Taken** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Theresa Parkinson  That agenda items with no action taken be filed as information.  **CARRIED** |
|  | **16** | **Mayor & Councillor’s Forum** |
| **Resolution No.** 2025-325 | **17** | **Adjournment** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Nadine LaGreca  That this meeting adjourn at 10:30 p.m.  **CARRIED** |

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