**Town of Wilkie**  
**Meeting Minutes**  
**Regular July 28, 2025 - 07:00 PM**

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| Minutes of the regular Meeting of the Council of the Town of Wilkie held in the Town of Wilkie held in Council Chambers, Monday, July 28, 2025 at 7:00 p.m.  The following members present:                     Mayor:                                     David Ziegler                    Councillors:                          Les Henderson - Absent                                                                        Clarke Jackson,                                                                        Nadine LaGreca,                                                                        Gary Neigum,                                                                        Theresa Parkinson                                                                        Jerel Wood.                                                                                                Administrator:                       Rebecca Parent                  Recreation Director             Lori Fenrich 7:30 - 8:00                  Delegates:                                Maninder Singh Gill, property representative &                                                                        Masood Rizvi, Manager, NR Gene    7:00-7:20 |

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|  | **1** | **Call to Order**  Mayor Ziegler called the meeting to order at 7:00 p.m. |
|  | **2** | **Additions** |
|  | **3** | **Public Hearing** |
|  | **4** | **Delegation and Petitions** |
|  | **4.1** | **NR Gene** |
| **Resolution No.** 2025-325 | **4.2** | **Zoning Change Request** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Clarke Jackson  That the Administrator be authorized to prepare a change of the Zoning Bylaw No. 4/15 as follows:  - Addition of Larvae Growth Facility to the discretionary uses under Community Service District, Section 14.2.  All associated costs for advertising and processing the change will be that of the applicant requesting the change.  **CARRIED** |
| **Resolution No.** 2025-326 | **4.3** | **Recreation Director's Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That the Recreation Director's report dated July 28 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-327 | **4.4** | **Wilkie Minor Hockey** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That we authorize Wilkie Minor Hockey to proceed with renovations in the rink changerooms as follows:   * Install insulation and DC315 finishing * Replace toilets   And; That Lori Fenrich be appointed as the project manager.  **CARRIED** |
|  | **5** | **Approval of Minutes** |
| **Resolution No.** 2025-328 | **5.1** | **July 14 Minutes** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That the Minutes of the Regular Meeting held July 14, 2025 be approved as circulated.  **CARRIED** |
|  | **6** | **Conflict of Interest - Previous Meeting** |
|  | **7** | **Approval by Council** |
| **Resolution No.** 2025-329 | **7.1** | **List of Accounts for Approval** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Nadine LaGreca  That the List of Accounts with cheque No. 5876 to 5899 and payments VIS-207 to VIS-212 for a grand total of $83,228.11 be approved for payment and attached hereto forming a part of these minutes.  **CARRIED** |
|  | **8** | **Reports** |
| **Resolution No.** 2025-330 | **8.1** | **Administrator's Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Theresa Parkinson  That the Administrator's report dated July 14, 2025 be accepted as presented.  **CARRIED** |
|  | **9** | **Committee Reports** |
| **Resolution No.** 2025-331 | **9.1** | **Administration Meeting** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Clarke Jackson  That the verbal report from the Administration meeting held July 17, 2025 be accepted as presented.  **CARRIED** |
|  | **10** | **Outside Boards** |
|  | **11** | **Unfinished Business** |
|  | **12** | **New Business** |
| **Resolution No.** 2025-332 | **12.1** | **Wilkie & District Fire Association** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Clarke Jackson  That we authorize Wilkie & District Fire Association to perform training drills at 209 2nd Avenue West, including entry, search and rescue, ventilation techniques, structural demolition, excluding the use of live fire.  **CARRIED** |
|  |  | Mayor Ziegler declared a pecuniary interest and abstained from discussion. |
| **Resolution No.** 2025-333 | **12.2** | **Development Permit** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Nadine LaGreca  That the Town of Wilkie grant permission to Little Seedlings Daycare Center Inc. being the property owner of Lot 43, Block 47, Plan 102431236 to extend the wheelchair ramp from the front centre deck onto the boulevard as per development Permit No. 2025-04; understanding that this area be kept free of all weeds and debris and remains pleasing to the eye. and;  That we agree to grant the owner an Easement on the portion of Boulevard directly in front of lot 43 block 47, Plan 102431236, under the condition that said owner must sign a liability waiver. All associated costs to process the Easement and complete the waiver are to be paid by the owner.  **DEFEATED** |
| **Resolution No.** 2025-334 | **12.3** | **Water & Sewer Main Project Tender** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That we award the Water and Sewer Main Extension project tender to Sandburn Construction in the amount of $334,680.00.  **CARRIED** |
| **Resolution No.** 2025-335 | **12.4** | **Employee Resignation** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Nadine LaGreca  That the Public Works Manager, Kevin Kropf's resignation be accepted effective July 28, 2025, with regret.  **CARRIED** |
| **Resolution No.** 2025-336 | **12.5** | **Acting Public Works Manager** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That Nathan Evans be appointed as Acting Public Works Manager as per Schedule "A" attached hereto forming a part of these Minutes.  **CARRIED** |
| **Resolution No.** 2025-337 | **12.6** | **Donation** **Moved by:**Councillor Theresa Parkinson **Seconded by:**Councillor Jerel Wood  That we donate $2,381.53 from the courtesy car funds account to Bethany Assisted Living Homes (Wilkie) Inc. towards their roof repair project.  **CARRIED** |
| **Resolution No.** 2025-338 | **12.7** | **Past Current Hour** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That this meeting of council continues past the hour of 10:30 p.m.  **CARRIED UNANIMOUSLY** |
|  | **13** | **Bylaws** |
|  | **14** | **Communications** |
|  | **14.1** | **Dog Park Proposal** |
| **Resolution No.** 2025-339 | **15** | **Agenda Items - No Action Taken** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That agenda items with no action taken be filed as information.  **CARRIED** |
|  | **16** | **Mayor & Councillor’s Forum** |
| **Resolution No.** 2025-340 | **17** | **Adjournment** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Theresa Parkinson  That this meeting adjourn at 10:51 p.m.  **CARRIED** |

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