**Town of Wilkie**  
**Meeting Minutes**  
**Regular May 12, 2025 - 07:00 PM**

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| Minutes of the regular Meeting of Council of the Town of Wilkie held in the Town of Wilkie Council Chambers on Monday, May 12, 2025.                                             The following members present:                     Mayor:                                      David Ziegler                    Councillors:                          Les Henderson                                                                         Clarke Jackson                                                                         Nadine LaGreca                                                                         Gary Neigum                                                                         Theresa Parkinson                                                                         Jerel Wood                    Administrator:                       Rebecca Parent                    Public Works Manager:    Kevin Kropf, 7:30-8:00                    Delegates:                                David Dornstauder, Pool Consultant 7:00-7:20  Alex Majewski, Wilkie Regional Park 8:00-8:20 | | |
|  | **1** | **Call to Order**  Mayor Ziegler called the meeting to order at 6:56 p.m.  **CARRIED** |
| **Resolution No.** 2025-200 | **2** | **Additions** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That Westwood Turf Quote, Transfer Station Custodian & Parcel Tie Lots was added to New Business.  **CARRIED** |
|  | **3** | **Public Hearing** |
|  | **4** | **Delegation and Petitions** |
| **Resolution No.** 2025-201 | **4.1** | **Pool Consultant's Report** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Clarke Jackson  That the Pool Consultant's report dated May 12 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-202 | **4.2** | **Public Works Manager** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That the Public Works Manager report dated May 12 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-203 | **4.3** | **Wilkie Regional Park** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Nadine LaGreca  That the verbal report from Alex Majewski be accepted as presented.   **CARRIED** |
|  | **5** | **Approval of Minutes** |
| **Resolution No.** 2025-204 | **5.1** | **April 28 Minutes** **Moved by:**Councillor Nadine LaGreca **Seconded by:**Councillor Jerel Wood  That the Minutes of the Regular Meeting held April 28, 2025 be approved as circulated.  **CARRIED** |
|  | **6** | **Conflict of Interest - Previous Meeting** |
|  | **7** | **Approval by Council** |
| **Resolution No.** 2025-205 | **7.1** | **List of Accounts** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That the List of Accounts with cheque No. 5702 - 5737, the direct payments No. 103 - 109 in the amount of $424,434.47, and the List of Payroll payments in the amount of $40,705.72 be approved for payment and attached hereto forming a part of these minutes.  **CARRIED** |
|  | **8** | **Reports** |
| **Resolution No.** 2025-206 | **8.1** | **Bylaw Officer Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That the Bylaw Officer Report for the month of April, 2025 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-207 | **8.2** | **Policy No. 1404** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Theresa Parkinson  That amended policy No.1404 be approved as per Schedule "A" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-208 | **8.3** | **Solicitor Advice** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Theresa Parkinson  That the Administrator be authorized to contact the Town's appointed Solicitor for advice regarding Tax Title Property.  **CARRIED** |
| **Resolution No.** 2025-209 | **8.4** | **Administrator's Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That the Administrator’s Report dated May 12 be accepted as presented.  **CARRIED** |
|  | **9** | **Committee Reports** |
|  | **10** | **Outside Boards** |
|  | **11** | **Unfinished Business** |
|  | **12** | **New Business** |
| **Resolution No.** 2025-210 | **12.1** | **Westwood Turf Quote** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That quote received from Westwood Turf in the amount of $11,360.97, including applicable taxes for retaining wall blocks be approved.  **CARRIED** |
| **Resolution No.** 2025-211 | **12.2** | **Office Secretary** **Moved by:**Councillor Nadine LaGreca **Seconded by:**Councillor Les Henderson  That we employ Lana Gerein as Office Secretary - Level III as per Schedule "B" attached hereto and forming a part of these minutes. and; That Resolution No. 2025-181 be rescinded.  **CARRIED** |
| **Resolution No.** 2025-212 | **12.3** | **Transfer Station Custodian** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Theresa Parkinson  That we employ Brandon Bottoroff as casual Transfer Station Custodian as per Schedule "C" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-213 | **12.4** | **Transfer from Reserves** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Nadine LaGreca  That we authorize the Administrator to transfer from the following reserve accounts for the construction of the new pool, within the 2025 budget:   * Capital Trust Reserve            $25,500 * Pool Reserve                              $49,000 * New Deal Reserve                   $37,000   **CARRIED** |
| **Resolution No.** 2025-214 | **12.5** | **Close Street** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Theresa Parkinson  That the Town of Wilkie grant permission to the Wilkie & District Museum to close 1st Street East between 2nd and 4th Avenue, and 3rd Avenue between 2nd Street East to Main Street on June 14, 2025 from 8:00 a.m. to 8:00 p.m. to facilitate Show'N'Shine and further that the Wilkie & District Museum be responsible to put up barricades and signage indicating the street is closed.  **CARRIED** |
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| **Resolution No.** 2025-215 | **12.6** | **Library Requisition** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That we approve the request for grant funding in the amount of $12,662.25 as circulated.  **CARRIED** |
| **Resolution No.** 2025-216 | **12.7** | **Reimburse Costs** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Nadine LaGreca  That we reimburse property owners of 507 2nd Avenue West in the amount of $704.85 for plumbing costs due to the towns sewer main line being frozen.  **CARRIED** |
| **Resolution No.** 2025-217 | **12.8** | **Commemorative Sidewalk** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Nadine LaGreca  That we paint a commemorative sidewalk across the intersection at Main Street and 2nd Avenue in recognition of those who served and sacrificed.  **CARRIED** |
| **Resolution No.** 2025-218 | **12.9** | **Parcel Tie Lots** **Moved by:**Councillor Theresa Parkinson **Seconded by:**Councillor Jerel Wood  That we authorize the homeowner to proceed to parcel tie lots 15 & 16 Block 30 Plan G729.  **CARRIED** |
| **Resolution No.** 2025-219 | **12.10** | **Purchase Supplies** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That the Recreation Director be authorized to purchase the following supplies within the New Pool budget:   * 8 bathroom mirrors * 4 - 8' tables * 2 folding picnic tables * 10 lounge chairs * 12 indoor folding chairs * 8 signs * 2 - 4' tables   **CARRIED** |
|  | **13** | **Communications** |
| **Resolution No.** 2025-220 | **13.1** | **Inspection Report**  **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That the inspection report received from CCA be accepted as presented. |
|  | **14** | **Bylaws** |
| **Resolution No.** 2025-221 | **15** | **Agenda Items - No Action Taken** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That Agenda items with no action taken be filed as information.  **CARRIED** |
|  | **16** | **Mayor & Councillor’s Forum** |
| **Resolution No.** 2025-222 | **17** | **Adjournment** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That this meeting adjourn at 10:06 p.m.  **CARRIED** |

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