

WASTE MANAGEMENT BYLAW – BYLAW NO. 2026-01

TOWN OF WILKIE

A BYLAW TO PROVIDE A WASTE MANAGEMENT PROGRAM FOR THE RESIDENTS OF WILKIE AND TO ESTABLISH A WASTE MANAGEMENT AREA FOR THE HANDLING AND DISPOSING OF WASTE MATERIAL.

The Council of the Town of Wilkie in the Province of Saskatchewan enacts as follows:

SHORT TITLE

1. This Bylaw shall be cited as “The Waste Management Bylaw”.

DEFINITIONS

- (a) “Compost Material” means garden waste, grass clippings, leaves, twigs, fruit and vegetables, but does not include branches, trees or household waste;
- (b) “Council” means the Council of the Town of Wilkie;
- (c) “Hazardous Waste” means oils, fuels, lubricants, antifreeze, oil, base paints, solvent cleaners, herbicides, pesticides, insecticides, noxious chemicals, containers for herbicides, pesticides, insecticides or noxious chemicals and any other material or element that is considered harmful to the environment. Soil or materials contaminated with any of the above is also considered hazardous waste;
- (d) “Household Waste” includes food scraps, packaging and general household waste that can not be recycled;
- (e) “Municipality” means the Town of Wilkie;
- (f) “Recyclables” means any items or material that can be diverted from the waste stream for reuse or reprocessing;
- (g) “Recycling Program” means opportunities provided locally by the municipality or approved by the municipality that diverts recyclables from the waste stream;
- (h) “Rubble” means broken cement, pavement, rock, bricks or similar items;
- (i) “Wood” means branches, trees, lumber scraps or any other wood product that can be deposited into a designated area;
- (j) “Waste Management Area” hereinafter referred to as WMA means a part of NE 1-40-20 W3rd commonly known as the Transfer Station and designated for the handling and disposal of waste material;
- (k) “Metals” means appliances, water heaters, softeners, furnaces, appliances and similar metals and equipment.

PREPARATION OF WASTE MATERIAL FOR COLLECTION

2.
 - (a) Residents are encouraged to remove all recyclables covered by the municipality’s recycling program from their waste stream by placing them in the blue bins provided by the Waste Management Company contracted by the municipality;
 - (b) Residents are encouraged to remove their compost material covered by the municipality’s seasonal compost program by placing it in the green organic bins provided by the Waste Management Company contracted by the municipality. The seasonal compost program is offered May 1 to October 31 of each year.
3. The Commercial Sector is responsible to provide their own waste management and recycling collection and disposal. Commercial properties may participate in the curbside waste and recycling program if this program meets their needs.
4. Residential waste material being accumulated and stored for the purpose of being collected shall be:
 - (a) In the case of household waste, kept in waste receptacles provided by the waste management company to each household. All household waste placed in the receptacle shall be bagged. Loose garbage deposited into waste receptacles is not permitted and shall not be removed;
 - (b) Clearly divided between household waste, recyclable and compost materials as to accommodate separate collection of each.
5. Containers used for the collection of waste material, recycling and seasonal compost material in the residential sector shall be:
 - (a) Those receptacles provided by the waste management company only; it is not

WASTE MANAGEMENT BYLAW – BYLAW NO. 2026-01

- permitted to use a waste container other than those provided by the WMC;
- Bins may be placed on the front street the evening before they are scheduled for pick-up and returned to the resident property; no later than 4:00 p.m. the next day after pick-up.
- (b) Maintained in serviceable and sanitary condition by the resident; tampering with the bins is strictly prohibited.
 - (c) Each waste, recycling and seasonal compost bin has a serial number that has been linked to each residence; therefore, bins must remain at this residence and are not allowed to be removed;
 - (d) In the case of lost or damaged bins, the property owner shall be responsible for the cost of replacing the bin.
 - (e)

BURNING OF WASTE MATERIAL

6. Subject to provisions of Bylaw No. 05/12 of The Town of Wilkie, the burning of waste material is strictly prohibited within the municipality.

REMOVAL OF WASTE MATERIAL

7. Waste material shall be removed by:
- (a) A company who has a contract with the municipality for the purpose of waste removal.
8. The owner/occupant or their designate may remove waste material to the WMA during normal office hours of operation only providing they adhere to the fees and regulations governing the site.
9. The collection, removal and disposal of waste, recycling and seasonal compost material in the Town of Wilkie subject to modification as deemed necessary by the Council, shall be Bi-weekly in all residential zones.
10. All owners or occupants of land or buildings within the Town of Wilkie shall pay to the Town on a quarterly basis, the charges as set forth in Schedule "A" attached to and forming part of this bylaw, for the collection of waste.
11. When the whole or any part of the charges payable to the Town of Wilkie as set forth by Schedule "A" remain unpaid at any time during the year in which the charges become payable, those charges may be added to and thereby form part of the taxes on the land and buildings in respect of which the waste collection was completed.
12. The municipality reserves the right to refuse to collect for removal any of the following waste:
- (a) Any refuse that does not have compost material separate from household waste;
 - (b) Any refuse that is placed loosely in the waste receptacle;
 - (c) Branches and trees;
 - (d) Hazardous waste;
 - (e) Any waste material or item not accepted at the WMA;
 - (f) Any other waste material or item that could be considered unsuitable for collection.
13. It is the responsibility of the owner or occupant to ensure that any land or building is kept tidy including the accumulation of waste material. Where it is determined by the municipality that an owner or occupant is not adequately providing for the removal of waste material and the land has subsequently become untidy or unsightly, the municipality shall proceed subject to the Town Nuisance Bylaw of the Town of Wilkie to remedy the untidiness or unsightliness and the cost of such work shall be added to and become part of the taxes on the land on which the work was done.
14. The dumping of waste material by an individual or corporation on any property within the municipality, whether public or private, that is not designated as a site to accept waste material is strictly prohibited.

WASTE MANAGEMENT AREA

15. The WMA, as identified in sub section 2(m), is to provide waste handling services to the residents of the Town of Wilkie and any other persons as desired by Council.

WASTE MANAGEMENT BYLAW – BYLAW NO. 2026-01

16. The hours of operation for the WMA shall be set out by resolution of Council.
17. The gates to the WMA shall be locked except during the designated hours of operation.
18. The gate posted as the Main gate shall be the only permitted point of entry to the Waste Disposal Grounds. Using a point of entry to the Waste Disposal Grounds other than the main gate is strictly prohibited.
19. Unauthorized persons trespassing or making use of the WMA after designated hours of operation is strictly prohibited.
20. The municipality shall ensure that the WMA is supervised during the designated hours of operation and no one is allowed into the WMA without supervision.
21. The WMS shall be segregated in order that different types of waste can be placed in separate areas. The supervisor shall ensure that all users of the WMA deposit their waste in the appropriate area.
22. Burning of waste material at the WMA is strictly prohibited except for one designated burning area. Only clean wood, branches and trees may be ignited. Only the municipality shall have the authority to start a fire at the WMA.
23. The site custodian shall keep a record of who brings waste material into WMA, the type and amount of waste deposited, any user fees collected and any other pertinent information required by Council.
24. Scavenging in the roll off bins is strictly prohibited.
25. Subject to Section 20, the following waste material shall be accepted at WMA providing each class of waste material listed is separated from any other:
 - (a) Household waste;
 - (b) Compost material;
 - (c) Rubble;
 - (d) Trees and branches and clean wood;
 - (e) Uncontaminated ashes;
 - (f) White metals;
 - (g) Assorted scrap metals;
 - (h) Any other waste material that Council shall approve by resolution.
26. The following practices are strictly prohibited at the WMA:
 - (a) The dumping or placing of any waste material in or near the gate, or on the roadway leading to the WMA;
 - (b) The dumping or placing of any waste material without the permission of the Site custodian;
 - (c) The dumping or placing of any waste material in an inappropriate area of the WMA;
 - (d) The dumping or placing of any waste material prior to the collection of any applicable user fees;
 - (e) The lighting of a fire by anyone other than by a designated municipal official;
 - (f) Scavenging in the pit area and any other area not authorized by the site custodian.

VIOLATIONS AND PENALTIES

26. Any person who contravenes any of the provisions of this bylaw is guilty of an offense and upon summary conviction shall be liable for the penalties provided by the General Penalty Bylaw unless specific penalties are provided for this bylaw as listed in Schedule "B".
27. Where any person contravenes the same provision of this Bylaw two or more times within one twelve-month period, the specified payment payable in respect of the second or subsequent contravention is double the amount shown in Schedule "B".
28. In addition to any penalty levied under this bylaw or the General Penalty Bylaw, the offender shall also be responsible for all costs incurred to rectify the damages or untidiness created by their offense.

WASTE MANAGEMENT BYLAW – BYLAW NO. 2026-01

VOLUNTARY PAYMENTS

35. Where the Designated Officer believes that a person has contravened any provision of this Bylaw, he may serve upon such person a Bylaw Violation Notice as provided by this section either personally or by mailing or leaving same at his last known address and such service shall be adequate for the purpose of this Bylaw.
36. Such notice shall be deemed to have been served:
- a) on the expiration of twenty-four hours after it is posted, if the notice is mailed;
 - b) on the day of actual delivery, if the notice is served personally; or
 - c) on the business day following the transmission, if given by facsimile.
37. A Bylaw Violation Notice shall be in such form as determined in Schedule "D" and shall state the section of the Bylaw, which was contravened, and the amount, which is provided in Schedule "C" that will be accepted by the Municipality in lieu of prosecution. If the payment is received within 10 days of the notice being served, the amount is reduced by one half.
38. Upon production of a Bylaw Violation Notice issued pursuant to this section within thirty (30) days from the issue thereof, together with the payment of the fee as provided in Schedule "C" to the Administrator of the Municipality, the person to whom the ticket was issued shall not be liable for prosecution for the contravention in respect of which the ticket was issued.
39. Where any person contravenes the same provision of this Bylaw two or more times within one twelve month period, the specified payment payable in respect of the second or subsequent contravention is double the amount shown in Schedule "C" of this Bylaw in respect of that provision.
40. Notwithstanding the provisions of this section, a person to whom a Bylaw Violation Notice has been issued pursuant to this section may exercise his right to defend any charge of committing a contravention of any of the provisions of this Bylaw.

REPEALED BYLAWS

36. Bylaw No. 2024-09 is hereby repealed effective June 30, 2025.

EFFECTIVE DATE

37. This Bylaw shall come into effect on July 1, 2026.



(SEAL)

Mayor

Rebecca Parent
Administrator

(Section 8(1)(i) The Municipalities Act)

Read a third time and hereby adopted by the Council of the Town of Wilkie on the 26th day Of January, 2026.

WASTE MANAGEMENT BYLAW – BYLAW NO. 2026-01

SCHEDULE “A”

TO BYLAW NO. 2026-01

ENVIRONMENTAL LEVY:

<u>Type</u>	<u>Charge Per Quarter</u>
Curbside Recycling	\$16.05 per bin
Curbside Waste	\$45.05 per bin
Seasonal Compost	\$12.00 per bin
Condo (per unit – 1 Recycling & Compost, 1 Waste)	\$438.60 (six units)

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WASTE MANAGEMENT BYLAW – BYLAW NO. 2026-01

SCHEDULE “B”

TO BYLAW NO. 2026-01

PENALTIES:

a) Sub Section 5 (b)	\$300.00
b) Sub section 5 (c)	\$300.00
c) Section 6	\$500.00
d) Section 14	\$500.00
e) Section 18	\$300.00
f) Section 19	\$300.00
g) Section 26	\$500.00

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WASTE MANAGEMENT BYLAW – BYLAW NO. 2026-01

SCHEDULE “C”

TO BYLAW NO. 2026-01

VOLUNTARY PAYMENTS:

a) Sub Section 5 (b)	\$60.00
b) Sub section 5 (c)	\$60.00
c) Section 6	\$100.00
d) Section 14	\$100.00
e) Section 18	\$60.00
f) Section 19	\$60.00
g) Section 26	\$100.00

Handwritten signature

SCHEDULE “D”



WILKIE MUNICIPAL ENFORCEMENT
NOTICE OF VIOLATION
AVOID PROSECUTION BY PAYING PROMPTLY

TICKET NO.

NAME: _____ (Last) _____ (First) _____ (Other) _____
DATE OF BIRTH: _____ YEAR: _____ MONTH: _____ DAY: _____

ADDRESS: _____ (Street) _____ (Box) _____ (City) _____ (Province) _____ (Postal Code) _____

On or about the _____ day of _____, 20____ at _____ at _____
(Saskatchewan) (Time)

Did unlawfully commit the following offence under:

Bylaw No. _____ at or near _____ (Location)

Section No. _____
Short Title: _____

☐ Animals ☐ Snowmobiles ☐ Waste ☐ Fire Prevention
☐ Parking/Traffic ☐ Licence ☐ Snow Removal ☐ Zoning
☐ Parks/Forestry ☐ Noise ☐ Abatement of Nuisances ☐ Other: _____

Description of Offence: _____

☐ Violation *To Avoid Prosecution , payment must be made.

☐ Warning Only
*No further payment or judicial action required.

If the Town of Wilkie receives your payment within 10 calendar days from the date above, the amount to be paid is: \$ _____

PENALTY: After 10 days the Penalty Sum that must be paid for the above infraction is: \$ _____

If payment is not received within 30 days from the issue date a summons will be issued.

Drivers Licence No.	Class	Province: Other:	Province: Other:		Province: Other:
Model	Color	Year	Vehicle Plate or VIN No.	Prov.	Exp.
OWNER'S NAME (if different from above)					
(Last) (First) (Other)					
OWNER'S ADDRESS (if different from above)					
(Address) (City/Town) (Province) (Postal Code)					
VEHICLE					DRIVER

I, _____, a Peace Officer authorized to issue this ticket for this jurisdiction,

CERTIFY that I did:

on the _____ day of _____, 20____, issue this ticket.

PAYMENT OPTIONS:

Payment can be made in person or by mail at the following address:

- Payment In Person or Mail:

Town of Wilkie, PO Box 580, Wilkie, SK S0K 4W0
Attention: FINE PAYMENTS

* If paying by mail, please reference your ticket number.
* Cheques must be made payable to the Town of Wilkie.
* The Town of Wilkie assumes no responsibility for cash sent through the mail.

Signature of Peace Officer

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