**TOWN OF WILKIE**

Minutes of the regular Meeting of the Council of the Town of Wilkie held in the

Council Chambers, Monday, August 22nd, 2016

 The following members present:

 Mayor: David Ziegler

 Councilors: Alex Majewski, Kathy Heilman and Carol Delainey

 Administrator: Lana Gerein

 Recreation Director: Greame Donn (7:00 – 8:20)

 Absent: Jason Nissen and Dave Dornstauder

1. **CALL TO ORDER**

 Mayor David Ziegler called the meeting to order at 7:00 P.M.

1. **ADDITIONS**

 C. Delainey That the following items be added to the agenda:

 A. Majewski

 7(g) Provincial Disaster Assistance Program

 7(h) 2008 Kubota

 13(f) 101104476 Saskatchewan Ltd.

 13(g) Ministry of Justice

 Carried

1. **PUBLIC HEARING**

 **4.** **DELEGATIONS & PETITIONS**

 George Benson entered Council Chambers at 7:30 p.m. to discuss visibility at intersection
 and back alley maintenance. Mr. Benson left Council Chambers at 7:49 p.m.

 K. Heilman That the Town of Wilkie declare the hedge located on the

 A. Majewski property described as Lot 1, Block 14, Plan C1321 as

 dangerous as per Bylaw 02/72 and authorize the

 Administrator to send a letter indicating the hedge is to

 be trimmed to a maximum height of 2 ½ feet and to give the

 property owner 15 days to complete the work.

 Carried

**5**. **MINUTES**

 K. Heilman That the Minutes of the Regular Meeting held August 8,

 M. Herzog 2016 be approved as circulated.

 Carried

**6. DECLARATION OF CONFLICT OF INTEREST – PREVIOUS MEETING**

**7. APPROVALS**

 K. Heilman That the Town of Wilkie approve payment to Bighorn

 A. Majewski Construction as per Certificate No. 2 regarding the

 Fire Damage Repairs to the Saskcan Community

 Centre in the amount of $163,604.92.

 Carried

 K. Heilman That the accounts paid from cheque #13519 in the amount

 C. Delainey of $100.00 and the accounts to be paid from cheque #13520
 to #13536 in the amount of $197,519.71 be approved for payment.

 Carried

 K. Heilman That the Town of Wilkie approve Change Order No’s. 11, 12, A. Majewski 15, 16, 20, 21 and 23 from Robb Kullman Engineering Ltd. pertaining to work being completed at the Saskcan
 Community Centre by Bighorn Construction as per the
 attached Schedules “A” through “G” which shall form a part
 of these minutes.

. Carried

 A. Majewski That the Town of Wilkie approve the Supplemental

 C. Delainey Instruction No’s 7, 10, 11, 12 and 13 from Robb Kullman Engineering Ltd. pertaining to work being completed at the Saskcan Community Centre by Bighorn Construction as per the attached Schedule “H” through “L” which shall form a part of these minutes.

 Carried

 C. Delainey That the Town of Wilkie approve for Assistant Administrator

 A. Majewski Sandra Beckett attend a workshop sponsored by the
 Municipal Employees Pension Plan on September 13, 2016 in North Battleford at an approximate cost of $42.

 Carried

 A. Majewski That the Town of Wilkie grant a first right of refusal to C. Delainey purchase the property described as Lots 7-8, Block 10, Plan
 No. C1321 and Lot 31, Block 10, Plan No. 101587888 for a
 period of one year ending on August 22, 2017 to Adam & Donna Pich.

 Carried

 M. Herzog That the Town of Wilkie approve payment to River City

 A. Majewski Plumbing in the amount of $695.73 for work pertaining to the
 property described as Lots 12-16, Block 73, Plan G313 as
 the blockage was found to be on the town portion of the sewer lateral to the property.

 Carried

 C. Delainey That the Council of the Town of Wilkie apply to the Ministry

 K. Heilman of Government Relations to be designated an eligible

 assistance area under the Provincial Disaster Program
 (PDAP) which provides financial assistance for restoring
 essential services and property as a result of substantial
 damages caused by heavy rain between August 6-8, 2016.

 Carried

 K. Heilman That the Town of Wilkie approve the sale of the 2008 Kubota

 M. Herzog in the amount of $5,500 and further that the Wilkie Regional

 Park be forwarded the amount of $1,915.87 which reflects

 50% of the sale price less the repairs completed in 2016 in
 the amount of $1,668.27.

 Carried

 **8. REPORTS**

 C. Delainey That the RCMP Report for the Month of July 2016 be

 A. Majewski accepted as presented.

 Carried

 K. Heilman That the regular meeting of Town Council scheduled for

 M. Herzog October 10th, 2016 be re-scheduled to Wednesday, October

 12th, 2016 at 7:00 p.m.

 Carried

 C. Delainey That the Town of Wilkie authorize Taxervice under s22.1 of

 K. Heilman the Tax Enforcement Act to commence proceedings on the

 following described lands:

 Lots 19-20, Block 29, Plan G168

 Lots 17-20, Block 34, Plan G168

 Carried

 M. Herzog That the Town of Wilkie contribute 20% towards the

 K. Heilman purchase of a new Emergency Response Vehicle for the

 Wilkie & District Fire Department and further that the

 Town of Wilkie will contribute 20% towards the maintenance

 of the new Emergency Response Vehicle and 50% of the

 costs towards the maintenance of the equipment in the vehicle.

 Carried

 A. Majewski That the Administrator’s Report dated August 19, 2016

 K. Heilman be accepted as presented.

 Carried

 K. Heilman That the Bylaw Officer’s Report for the period of August

 C. Delainey 5-18, 2016 be accepted as circulated.

 Carried

 C. Delainey That the Transfer Station Inspection dated August 6, 2016

 M. Herzog be accepted as circulated.

 Carried

 K. Heilman That the Town of Wilkie authorize Recreation Director

 A. Majewski Graeme Donn to send sponsorship letters to business, clubs

 and organizations within the community looking for

 sponsorship for the upgrades being completed at the

 Saskcan Community Center.

 Carried

 C. Delainey That the Recreation Director report dated August 22, 2016

 K. Heilman be accepted as circulated.

 Carried

 **9. COMMITTEE REPORTS**

 K. Heilman That the minutes from the Conference Call dated August

 M. Herzog 12, 2016 be approved as circulated.

 Carried

 A. Majewski That the Saskcan Community Center-Site Visit Report

 C. Delainey No. 2 be accepted as circulated.

 Carried

 A. Majewski That the verbal report from the Personnel Committee be

 M. Herzog accepted as verbally presented.

 Carried

 **10. OUTSIDE BOARDS**

 M. Herzog That the minutes of Wilkie & District Museum held on

 C. Delainey July 10, 2016 be accepted as circulated.

 Carried

 **11. UNFINSIHED BUSINESS**

 K. Heilman That the Town of Wilkie approve the Proposed Plan

 C. Delainey of Subdivision for the STARS Helipad located at the

 Wilkie Health Centre as per the attached Schedule “M”

 which shall form a part of these minutes.

 Carried

 **12. NEW BUSINESS**

 **13. COMMUNICATIONS**

 **14. BYLAWS**

 **15. NO ACTION TAKEN**

 A. Majewski That the following correspondence and agenda items

 K. Heilman having been brought to Council be filed:

 12(a) City of Prince Albert Procurement Pilot

 Framework

 13(a) Ministry of Justice

 13(b) Jones Law Office

 13(c) Robb Kullman Engineering – Change Order No’s 23, 24, 25, 26, 27 & 28

 13(d) Heartland Health Region

 13(e) Patti Jaindl

 13(f) 101104476 Sk. Ltd.

 13(g) Ministry of Justice

 Carried

 **16. MAYOR AND COUNCILORS FORUM**

 **17. ADJOURN**

 K. Heilman That this meeting adjourn at 10”27 P.M.

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 Mayor Town Administrator