**Town of Wilkie**  
**Meeting Minutes**  
**First November 25, 2024 - 07:00 PM**

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| Minutes of the First Meeting of Council of the Town of Wilkie held in the Town of Wilkie Council Chambers, Monday, November 25, 2024 at 7:00 p.m.  The following members present:                     Mayor:                                    David Ziegler                    Councillors:                            Les Henderson                                                                    Clarke Jackson                                                                     Nadine La Greca                                                                    Gary Neigum                                                                    Theresa Parkinson                                                                    Jerel Wood                                                                                         Administrator:                         Rebecca Parent                  Recreation Director:            Lori Fenrich 7:00 - 7:30                  Pool Consultant:                     David Dornstauder 7:30 - 8:00 | | |
|  | **1** | **Code of Ethics**  Prior to the meeting, all elected officials were given time to read the Code of Ethics for Council members Bylaw in accordance with Part I Section 3.1 of *The Municipalities Regulations, 2016.* |
|  | **2** | **Oath of Office**  Prior to the meeting being called to order, all elected officials read aloud and signed the Oaths of Office in accordance with Section 94 of *The Municipalities Act.* |
|  | **3** | **Call to Order**  Mayor David Ziegler called the meeting to order at 7:05 p.m.  **CARRIED** |
|  | **4** | **Additions** |
|  | **5** | **Public Hearing** |
|  | **6** | **Delegation and Petitions** |
| **Resolution No.** 2024-575 | **6.1** | **Recreation Director** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Clarke Jackson  That the Recreation Director's report dated November 25, 2024 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-576 | **6.2** | **Wilkie & District Culture Parks & Recreation Board** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That the Wilkie & District Culture, Parks & Recreation Board Minutes dated November 6, be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-577 | **6.3** | **Pool Consultant Report** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Nadine LaGreca  That the Pool Consultant’s Report dated November 25, 2024 be accepted as presented.  **CARRIED** |
|  | **7** | **Approval of Minutes** |
| **Resolution No.** 2024-578 | **7.1** | **Minutes - November 12** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That the Minutes of the Regular Meeting held November 12, 2024 be approved as circulated.  **CARRIED** |
|  | **8** | **Conflict of Interest** |
|  | **9** | **Appointments** |
| **Resolution No.** 2024-579 | **9.1** | **Standing and Special Committees** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Nadine LaGreca  That the Mayor appoint council members for Standing Committees, Special Committees, Outside Boards and as Deputy Mayor for the remainder of the year 2024 and for the year 2025 as per Schedule "A" attached hereto and forming a part of these minutes.  **CARRIED** |
|  | **10** | **Approval by Council** |
| **Resolution No.** 2024-580 | **10.1** | **Declaration of Results** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Theresa Parkinson  That the Declaration of Results for the 2024 Municipal Election for the offices of Mayor and Councillor be accepted as presented by the Returning Officer.  **CARRIED** |
| **Resolution No.** 2024-581 | **10.2** | **Bank Reconciliation** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Les Henderson  That the Bank Reconciliation for the month of October, 2024 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-582 | **10.3** | **List of Accounts for Approval** **Moved by:**Councillor Nadine LaGreca **Seconded by:**Councillor Jerel Wood  That the List of Accounts with cheque No. 5462 to 5479 in the amount of $58,255.93, the List of VISA payments No. VIS-122 to VIS-130 in the amount of $5,011.03, for a grand total of $63,266.96 be approved for payment and attached hereto forming a part of these minutes.  **CARRIED** |
|  | **11** | **Reports** |
| **Resolution No.** 2024-583 | **11.1** | **Administrator's Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Nadine LaGreca  That the Administrator’s Report dated November 25, 2024 be accepted as presented.  **CARRIED** |
|  | **12** | **Committee Reports** |
|  | **13** | **Outside Boards** |
|  | **14** | **Unfinished Business** |
|  | **15** | **New Business** |
| **Resolution No.** 2024-584 | **15.1** | **Christmas Ad** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Theresa Parkinson  That we Advertise Safe driving at the cost of $20.00, plus applicable taxes, and Christmas greetings at the cost of $188.10, plus applicable taxes with the Press-Herald.  **CARRIED** |
| **Resolution No.** 2024-585 | **15.2** | **SARCAN Lease Agreement** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Theresa Parkinson  That we re-enter into a Lease Agreement with SARCAN as per Schedule "B" attached hereto and forming a part of these minutes.  **CARRIED** |
|  | **16** | **Communications** |
|  | **17** | **Bylaws** |
| **Resolution No.** 2024-586 | **18** | **Closed Session** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That in accordance with the Town of Wilkie Council Procedure Bylaw No. 01-16, Section 12 Closed Session, s120 of *The Municipalities Act*and ss.15(1)(ii), 16(1) and 28(1) of *The Local Authority Freedom of Information and Protection of Privacy Act*, the Council of the Town of Wilkie hereby move into a closed session at 9:00 p.m. and hold discussion as follows: - HR |
| **Resolution No.** 2024-587 | **18.1** | **Rise and Report** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That we rise and report at 9:04 p.m.  **CARRIED** |
|  |  | Councillor Jerel Wood declared a pecuniary interest and left council chambers at 9:05 p.m. |
| **Resolution No.** 2024-588 | **18.2** | **Hire Public Works Manager** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That we hire Kevin Kropf as Public Works Manager as per the terms set out in Schedule "C" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2024-589 | **18.3** | **CUPE Negotiations** **Moved by:**Councillor Theresa Parkinson **Seconded by:**Councillor Nadine LaGreca  That the Administration Committee be authorized to offer CUPE Local #3139, during the next round of bargaining a salary increase as set out in Schedule "D", attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2024-590 | **18.4** | **Personnel Committee Meeting - November 22** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That the report from the Personnel Committee Meeting held on November 22, 2024 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-591 | **18.5** | **Public Works Operator** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Theresa Parkinson  That Public Works Operator Leroy Loerzel's employment terms be approved as per Schedule "E" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2024-592 | **18.6** | **Amend Policy 5006** **Moved by:**Councillor Nadine LaGreca **Seconded by:**Councillor Jerel Wood  That we approve the updated Policy No. 5006 as per Schedule "F" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2024-593 | **19** | **Agenda Items** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Clarke Jackson  That agenda items with no action taken be filed as information.  **CARRIED** |
|  | **20** | **Mayor & Councillor’s Forum** |
| **Resolution No.** 2024-594 | **21** | **Adjournment** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That this meeting adjourn at 9:36 p.m.  **CARRIED** |

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