**Town of Wilkie**  
**Meeting Minutes**  
**Regular October 15, 2024 - 07:00 PM**

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| Minutes of the regular Meeting of the Council of the Town of Wilkie held in the Town of Wilkie held in Council Chambers, Monday, October 15, 2024 at 7:00 p.m.  The following members present:                     Mayor:                                        David Ziegler                    Councillors:                                David Dornstauder,                                                                          Alex Majewski,                                                                          Benyam Workneh,                                                                          Les Henderson,                                                                          Clarke Jackson                                                                           Jerel Wood.                                                                                               Administrator:                              Rebecca Parent                  Public Works Manager:               Vacant                                    General Public:                              Theresa Parkinson |

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|  | **1** | **Call to Order**  Mayor Ziegler called the meeting to order at 7:03 p.m. |
|  | **2** | **Additions** |
|  | **3** | **Public Hearing** |
|  | **4** | **Delegation and Petitions** |
|  | **5** | **Approval of Minutes** |
| **Resolution No.** 2024-507 | **5.1** | **Minutes - September 23** **Moved by:**Councillor Alex Majewski **Seconded by:**Councillor Les Henderson  That the Minutes of the Regular Meeting held September 23, 2024 be approved as circulated.  **CARRIED** |
| **Resolution No.** 2024-508 | **5.2** | **Minutes - October 7** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Benyam Workneh  That the Minutes of the Special Meeting held October 7, 2024 be approved as circulated.  **CARRIED** |
|  | **6** | **Conflict of Interest - Previous Meeting** |
|  | **7** | **Approval by Council** |
| **Resolution No.** 2024-509 | **7.1** | **Statement of Financial Activities** **Moved by:**Councillor David Dornstauder **Seconded by:**Councillor Benyam Workneh  That the statement of Financial Activities for the month of October be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-510 | **7.2** | **List of Accounts for Approval** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Alex Majewski  That the Payroll accounts in the amount of $45,026.98, list of accounts with cheque No. 5369 to 5412 in the amount of $250,534.76, the direct payments No. 52 to 56 in the amount of $31,112.87, and the automatic withdrawals No. 2024-0037 to 2024-0039 in the amount of $16,392.38, for a grand total of $343,066.99 be approved for payment and attached hereto forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2024-511 | **7.3** | **Certificate of Confirmation** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That we hereby acknowledge receipt of the 2024 SAMA Certificate of Confirmation, the taxable amount $86,983,625.  **CARRIED** |
|  | **8** | **Reports** |
| **Resolution No.** 2024-512 | **8.1** | **Public Works Manager Report** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Benyam Workneh  That the Public Works Manager report for the month of September, 2024 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-513 | **8.2** | **Administrator's Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Benyam Workneh  That the Administrator’s Report dated October 15 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-514 | **8.3** | **Bylaw Officer Report** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That the Bylaw Officer's Report for the month of September, 2024 be accepted as presented.  **CARRIED** |
|  | **9** | **Committee Reports** |
| **Resolution No.** 2024-515 | **9.1** | **Pool Consultant Report** **Moved by:**Councillor Alex Majewski **Seconded by:**Councillor Clarke Jackson  That the Pool Consultant's report dated October 15, 2024 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-516 | **9.1.1** | **Issue Change Order** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That we issue a change order to HH to change the Water Bottle Fill station to an Oasis refrigerated fill station at no additional cost.  **CARRIED** |
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| **Resolution No.** 2024-517 | **9.2** | **Engineering Committee** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Benyam Workneh  That the Engineering Committee report for the meeting held October 2, 2024 be accepted as presented.  **CARRIED** |
|  | **10** | **Outside Boards** |
| **Resolution No.** 2024-518 | **10.1** | **Wilkie and District Museum and Historical Society Minutes** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Benyam Workneh  That the Wilkie and District Museum and Historical Society Minutes from the Meeting held September 20, 2024 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-519 | **10.2** | **West Central Municipal Government Committee** **Moved by:**Councillor Alex Majewski **Seconded by:**Councillor Clarke Jackson  That the West Central Municipal Government Committee Minutes from the meeting held September 26, 2024 be accepted as presented.  **CARRIED** |
|  | **11** | **Unfinished Business** |
|  | **12** | **New Business** |
| **Resolution No.** 2024-520 | **12.1** | **Tax Enforcement - Proceed with Title** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Clarke Jackson  That we hereby authorize the Treasurer to proceed with the title acquisition of the following lots: Lot 26 Block 33 Plan G168, Lot 27 Block 33 Plan G168, and; That we authorize the Treasurer to tender said property, once title is received.  **CARRIED** |
| **Resolution No.** 2024-521 | **12.2** | **Transfer Station Hours** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Alex Majewski  That the transfer station hours be changed, effective November 1, 2024 as per Schedule "A", attached hereto forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2024-522 | **12.3** | **Pay Vantage Chartered Professional Accountants** **Moved by:**Councillor David Dornstauder **Seconded by:**Councillor Jerel Wood  That we pay Vantage Chartered Professional Accountants for Invoice No. 50062 in the amount of $22,194.45, including applicable taxes for the completion of the 2023 audit, and;  That Vantage Chartered Professional Accountants be recognized as a Gold Sponsor for the new swimming for a donation in the amount of $5,000.00, which has been deducted from Invoice No. 50062.  **CARRIED** |
| **Resolution No.** 2024-523 | **12.4** | **Saskpower Quote** **Moved by:**Councillor Benyam Workneh **Seconded by:**Councillor Clarke Jackson  That we accept Quote No. 148780 received from Saskpower in the amount of $18,518.31, including applicable tax, for new electrical service installation at the New Swimming Pool site.  **CARRIED** |
| **Resolution No.** 2024-524 | **12.5** | **Hall Rental** **Moved by:**Councillor Alex Majewski **Seconded by:**Councillor Les Henderson  That we waive the SaskCan Community Hall rental fee to the Wilkie Elks to host the annual Legion Remembrance Day ceremony.  **CARRIED** |
| **Resolution No.** 2024-525 | **12.6** | **Hall Rental** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Clarke Jackson  That we waive the SaskCan Community Hall rental fee to the Wilkie Community Club to host the Old Timers Banquet on December 15 and 16, 2024.  **CARRIED** |
|  | **13** | **Communications** |
|  | **13.1** | **Feist Flanagan** |
|  | **13.2** | **Resident Letter** |
|  | **13.3** | **National Police Federation Survey** |
|  | **14** | **Bylaws** |
| **Resolution No.** 2024-526 | **15** | **Closed Session** **Moved by:**Councillor Alex Majewski **Seconded by:**Councillor Les Henderson  That in accordance with the Town of Wilkie Council Procedure Bylaw No. 01-16, Section 12 Closed Session, s120 of *The Municipalities Act* and ss.15(1)(ii), 16(1) and 28(1) of *The Local Authority Freedom of Information and Protection of Privacy Act*, the Council of the Town of Wilkie hereby move into a closed session at 8:20 p.m. and hold discussion as follows: - HR  **CARRIED** |
|  | **15.1** | **Present**  Mayor David Ziegler, Councillors David Dornstauder, Les Henderson, Alex Majewski, Clarke Jackson, Benyam Workneh, Jerel Wood. |
| **Resolution No.** 2024-527 | **15.2** | **Rise and Report** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That we hereby Rise and Report from the closed session at 8:49 p.m.  **CARRIED** |
| **Resolution No.** 2024-528 | **15.3** | **Personnel Committee Meeting October 2** **Moved by:**Councillor Alex Majewski **Seconded by:**Councillor Jerel Wood  That the reports from the Personnel meetings held on October 2, 2024 and October 10, 2024 be accepted as presented.   **CARRIED** |
|  | **15.4** | **Assistant Administrator Contract**  That the Assistant Administrator's contract be approved as per Schedule "B" attached hereto and forming a part of these minutes.  **TABLED** |
| **Resolution No.** 2024-529 | **15.5** | **Employee Resignation** **Moved by:**Councillor Alex Majewski **Seconded by:**Councillor Clarke Jackson  That the Public Works Manager's resignation be accepted as per Schedule "C" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2024-530 | **15.6** | **Administrators Employment** **Moved by:**Councillor Alex Majewski **Seconded by:**Councillor Clarke Jackson  That the Administrator's Salary be approved as per Schedule "D" attached hereto and forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2024-531 | **16** | **Agenda Items - No Action Taken** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Alex Majewski  That Agenda items with no action taken be filed as information.  **CARRIED** |
|  | **17** | **Mayor & Councillor’s Forum** |
| **Resolution No.** 2024-532 | **18** | **Adjournment** **Moved by:**Councillor Alex Majewski **Seconded by:**Councillor Clarke Jackson  That this meeting adjourn at 9:35 p.m.  **CARRIED** |

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