**Town of Wilkie**  
**Meeting Minutes**  
**Regular October 28, 2024 - 07:00 PM**

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| Minutes of the regular Meeting of the Council of the Town of Wilkie held in the Town of Wilkie held in Council Chambers, Monday, October 28, 2024 at 7:00 p.m.  The following members present:                     Mayor:                                       David Ziegler                    Councillors:                           David Dornstauder,                                                                        Alex Majewski - Absent                                                                        Benyam Workneh,                                                                        Les Henderson,                                                                        Clarke Jackson,                                                                        Jerel Wood.                                                                                                Administrator:                          Rebecca Parent                   Recreation Director                Lori Fenrich 7:00-7:30                                     General Public:                          Theresa Parkinson | | |
|  | **1** | **Call to Order**  Mayor Ziegler called the meeting to order at 7:01 p.m.  **CARRIED** |
|  | **2** | **Additions** |
|  | **3** | **Public Hearing** |
|  | **4** | **Delegation and Petitions** |
| **Resolution No.** 2024-533 | **4.1** | **Recreation Director** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Benyam Workneh  That the Recreation Director's report dated October 28, 2024 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-534 | **4.2** | **Purchase New Compressor** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That we accept Quote No. 51148 received from Stevenson Industrial Refrigeration Ltd. for the purchase and installation of a new compressor in the amount of $39,076.68, plus applicable taxes, to replace Compressor No. 1.  That we contract Stevenson's for a service call to do further testing on Compressor No. 2.  **CARRIED** |
|  | **5** | **Approval of Minutes** |
| **Resolution No.** 2024-535 | **5.1** | **Minutes - October 15** **Moved by:**Councillor David Dornstauder **Seconded by:**Councillor Benyam Workneh  That the Minutes of the Regular Meeting held October 15, 2024 be approved as circulated.  **CARRIED** |
|  | **6** | **Conflict of Interest - Previous Meeting** |
|  | **7** | **Approval by Council** |
| **Resolution No.** 2024-536 | **7.1** | **Bank Reconciliation** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Benyam Workneh  That the Bank Reconciliation for the month of September, 2024 be accepted as presented.  **CARRIED** |
|  | **7.2** | **List of Accounts for Approval** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That the List of Accounts with cheques No. 5413 to 5432 in the amount of $217,574.69, the Direct payment No. 057 in the amount of $109.89 and VISA payments in the amount of $1,184.66 be approved for payment and attached hereto forming a part of these minutes.  **CARRIED** |
|  | **8** | **Reports** |
| **Resolution No.** 2024-537 | **8.1** | **Administrator's Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Benyam Workneh  That the Administrator’s Report dated October 28, 2024 be accepted as presented.  **CARRIED** |
|  | **9** | **Committee Reports** |
| **Resolution No.** 2024-538 | **9.1** | **Quote No. 148780** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Benyam Workneh  That we accept revised Quote No. 148780 received from SaskPower in the amount of $17,018.69, including applicable tax, for new electrical service at the New Swimming  Pool site. and;  That we rescind Resolution No. 2024-523.  **CARRIED** |
| **Resolution No.** 2024-539 | **9.2** | **Pool Consultant Report** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That the Pool Consultant report dated October 28, 2024 be accepted as presented.  **CARRIED** |
|  | **10** | **Outside Boards** |
| **Resolution No.** 2024-540 | **10.1** | **Wilkie Regional Park Authority** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That the Minutes of the Wilkie Regional Park Authority meeting dated October 9, 2024 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-541 | **10.2** | **Wilkie & District Parks & Rec. Board** **Moved by:**Councillor David Dornstauder **Seconded by:**Councillor Jerel Wood  That the Wilkie and District Parks and Recreation Board Minutes dated October 2, 2024 be accepted as presented.  **CARRIED** |
|  | **11** | **Unfinished Business** |
|  | **12** | **New Business** |
| **Resolution No.** 2024-542 | **12.1** | **Transfer Station Operations Plan** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That we approve the updated Wilkie Transfer Station Operations Plan and Tipping Fees Schedule as per Schedule "A" attached hereto forming a part of these Minutes.  **CARRIED** |
| **Resolution No.** 2024-543 | **12.2** | **Transfer From Reserves** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That we authorize the Administrator to transfer $308,285.00 from the New Deal Reserve account within the 2024 budget.  **CARRIED** |
| **Resolution No.** 2024-544 | **12.3** | **Hang Grad Banners** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That we allow the 2025 Graduating Class to hang banners in the downtown sector for the 2025 summer season. The Town of Wilkie's Public Works Department will provide the labor to hang and remove the banners free of charge.  **CARRIED** |
| **Resolution No.** 2024-545 | **12.4** | **Royal Canadian Legion Donation** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor David Dornstauder  That we make a Donation to the Royal Canadian Legion to the Poppy Fund in the amount of $100.00.  **CARRIED** |
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|  | **13** | **Communications** |
| **Resolution No.** 2024-546 | **14** | **Closed Session** **Moved by:**Councillor David Dornstauder **Seconded by:**Councillor Clarke Jackson  That in accordance with the Town of Wilkie Council Procedure Bylaw No. 01-16, Section 12 Closed Session, s120 of *The Municipalities Act*and ss.15(1)(ii), 16(1) and 28(1) of *The Local Authority Freedom of Information and Protection of Privacy Act*, the Council of the Town of Wilkie hereby move into a closed session at 8:44 p.m. and hold discussion as follows: - HR  **CARRIED** |
|  | **14.1** | **Present**  Mayor David Ziegler, Councillors David Dornstauder, Les Henderson, Clarke Jackson, Benyam Workneh, Jerel Wood. |
| **Resolution No.** 2024-547 | **14.2** | **Rise and Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Clarke Jackson  That we hereby Rise and Report from the closed session at 9:36 p.m.  **CARRIED** |
| **Resolution No.** 2024-548 | **14.3** | **Terminate Bylaw Officer Contract** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That we terminate the Bylaw Officer Contract with the Town of Unity as per the stipulations of the contract.  **CARRIED** |
| **Resolution No.** 2024-549 | **14.4** | **Personnel Committee Meetings** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That the verbal report from the Personnel Committee Meetings held October 21, 2024 and October 24, 2024 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2024-550 | **14.5** | **Assistant Administrator Contract** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That we approve the Assistant Administrator's contract as per Schedule "B" attached hereto forming a part of these Minutes.  **CARRIED** |
| **Resolution No.** 2024-551 | **14.6** | **Casual Arena Attendant** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That we hire Dylan Warnecke as Casual Arena Attendant as per Schedule "C" attached hereto forming a part of these Minutes.  **CARRIED** |
| **Resolution No.** 2024-552 | **14.7** | **Acting Public Works Manager** **Moved by:**Councillor David Dornstauder **Seconded by:**Councillor Les Henderson  That Nathan Evans be appointed as Acting Public Works Manager as per Schedule "D" attached hereto forming a part of these Minutes.  **CARRIED** |
| **Resolution No.** 2024-553 | **14.8** | **Rescind Resolution No. 2024-530** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Les Henderson  That we rescind Resolution No. 2024-530.  **CARRIED** |
| **Resolution No.** 2024-554 | **14.9** | **Administrators Employment** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Benyam Workneh  That we approve the Administrators Salary increase as per Schedule "E" attached hereto forming a part of these Minutes.  **CARRIED** |
|  | **15** | **Bylaws** |
| **Resolution No.** 2024-555 | **16** | **Agenda Items - No Action Taken** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That Agenda items with no action taken be filed as information.  **CARRIED** |
|  | **17** | **Mayor & Councillor’s Forum** |
| **Resolution No.** 2024-556 | **18** | **Adjournment** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That this meeting adjourn at 10:09 p.m.  **CARRIED** |

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