**Town of Wilkie**  
**Meeting Minutes**  
**Regular September 8, 2025 - 07:00 PM**

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| Minutes of the regular Meeting of Council of the Town of Wilkie held in the Town of Wilkie Council Chambers on Monday, September 8, 2025.          The following members present:           Mayor:               David Ziegler           Councillors:    Les Henderson                                        Clarke Jackson                                        Nadine LaGreca - Via Telephone                                        Gary Neigum                                        Theresa Parkinson                                        Jerel Wood           Administrator:       Rebecca Parent           Acting Public Works Manager:     Nathan Evans, 8:45 p.m.  Delegate:            David Dornstauder, Pool Consultant, 8:05 p.m.                            Bob Abel, Town of Unity, 8:30  p.m. |

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|  | **1** | **Call to Order**  Mayor Ziegler called the meeting to order at 7:00 p.m. |
|  | **2** | **Additions** |
|  | **3** | **Public Hearing** |
|  |  | Mayor Dave Ziegler called the public hearing to order at 7:00 p.m. Mayor Dave Ziegler closes the Public Hearing at 8:01 p.m. and resumes the Regular Meeting. |
| **Resolution No.** 2025-389 | **3.1** | **Bylaw Zoning Amendment (7:00 p.m.)** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That we approve the Administrators Public Hearing report including 4 written letters of correspondence regarding the Zoning Amendment. and; That we approve the Minutes from the Public Hearing, dated September 8, 2025, as per Schedule "A" attached hereto and forming a part of these minutes.  **CARRIED** |
|  | **4** | **Delegation and Petitions** |
| **Resolution No.** 2025-390 | **4.1** | **Pool Consultant's Report** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Theresa Parkinson  That the verbal report received from David Dornstauder be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-391 | **4.2** | **Bylaw No. 2025-12** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That*The Zoning Amendment Bylaw* No. 2025-12 be read a second time.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | Yes | No | Abstained | Absent | | Les Henderson |  | ✓ |  |  | | Clarke Jackson |  | ✓ |  |  | | Nadine LaGreca |  | ✓ |  |  | | Gary Neigum |  | ✓ |  |  | | Theresa Parkinson |  | ✓ |  |  | | Jerel Wood |  | ✓ |  |  | | David Ziegler |  | ✓ |  |  |   **DEFEATED** |
|  | **4.3** | **Bob Abel, Town of Unity**  Bob Abel attended the meeting at 8:25 p.m. |
| **Resolution No.** 2025-392 | **4.4** | **Acting Public Works Manager** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That the Acting Public Works Manager report dated September 8, 2025 and be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-393 | **4.5** | **Public Works I position** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That we authorize the Administrator to advertise and employ a Public Works I - Maintenance Operator as a permanent, year-round position.  **CARRIED** |
|  | **5** | **Approval of Minutes** |
| **Resolution No.** 2025-394 | **5.1** | **August 25 Minutes** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Theresa Parkinson  That the Minutes of the Regular Meeting held August 25, 2025 be approved as circulated.  **CARRIED** |
|  | **6** | **Conflict of Interest - Previous Meeting** |
|  | **7** | **Approval by Council** |
| **Resolution No.** 2025-395 | **7.1** | **List of Accounts** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That the List of Accounts with cheque No. 5962 - 5996, the direct payments No. 129 - No. 134, No. 2025-0018 automatic withdrawal, for a grand total of $136,770.32 and the List of Payroll payments in the amount of $74,550.01 be approved for payment and attached hereto forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-396 | **7.2** | **Statement of Financial Activities** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Jerel Wood  That the Statement of Financial Activities for the month ending August 30, 2025 be approved as per Schedule "B" attached hereto forming a part of these minutes.  **CARRIED** |
|  | **8** | **Reports** |
| **Resolution No.** 2025-397 | **8.1** | **Bylaw Officer Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That the Bylaw Officer's report for the month of August 2025 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-398 | **8.2** | **RCMP Report** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That the Municipal Contract Policing Report of Wilkie for the month of August, 2025 be accepted as presented.  **CARRIED** |
| **Resolution No.** 2025-399 | **8.3** | **Administrator's Report** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Theresa Parkinson  That the Administrator’s Report dated September 8, 2025 be accepted as presented.  **CARRIED** |
|  | **9** | **Committee Reports** |
| **Resolution No.** 2025-400 | **9.1** | **Letter of Understanding** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That Letter of Understanding No. 3 regarding Operations Supervisor and Water & Sewer supervisor be approved as per the Schedule "C" attached hereto and forming a part of these Minutes.  **CARRIED** |
|  | **10** | **Outside Boards** |
| **Resolution No.** 2025-401 | **10.1** | **Wilkie Regional Park Board** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That the written report received from Alex Majewski on the Regular meeting held August 20, 2025 be accepted as circulated.  **CARRIED** |
|  | **11** | **Unfinished Business** |
|  | **12** | **New Business** |
| **Resolution No.** 2025-402 | **12.1** | **Past Current Hour** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Clarke Jackson  That we continue past this hour of 10:30 p.m.  **CARRIED UNANIMOUSLY** |
| **Resolution No.** 2025-403 | **12.2** | **Proceed With Title** **Moved by:**Councillor Les Henderson **Seconded by:**Councillor Jerel Wood  That we hereby authorize the Treasurer to proceed with the title acquisition of the following lot:   * Lot 16, Block 13, Plan C1321,   and; That we authorize the Treasurer to tender said property, once title is received.  **CARRIED** |
| **Resolution No.** 2025-404 | **12.3** | **Medical Office Secretary** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Theresa Parkinson  That, we hire Kelsy Hawkins as Medical Office Secretary as per Schedule "D" attached hereto forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-405 | **12.4** | **Secretary I** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Theresa Parkinson  That, we hire Ellyssa Ironstad as Casual Secretary I as per Schedule "E" attached hereto forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-406 | **12.5** | **Transfer Station Custodian** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Gary Neigum  That, we hire William Lindsay as Transfer Station Custodian as per Schedule "F" attached hereto forming a part of these minutes.  **CARRIED** |
| **Resolution No.** 2025-407 | **12.6** | **Appeal Order to Remedy** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Gary Neigum  That we grant property owner of Lots 33 & 44, Block 68, an extension of an additional 30 days, regarding the Order to Remedy posted August 25, 2025, to keep a sea-can on his property to allow time to empty and move the sea-can.  **CARRIED** |
| **Resolution No.** 2025-408 | **12.7** | **Gas Main Construction Approval** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Theresa Parkinson  That we approve the construction of a gas main by SaskEnergy across grid road 787 in the Town of Wilkie.  **CARRIED** |
|  | **13** | **Communications** |
| **Resolution No.** 2025-409 | **13.1** | **Donation** **Moved by:**Councillor Clarke Jackson **Seconded by:**Councillor Theresa Parkinson  That we donate two Town of Wilkie hoodies to Little Seedlings Daycare Center Inc. for the silent auction at their Casino Night fundraiser.  **CARRIED** |
|  | **14** | **Bylaws** |
| **Resolution No.** 2025-410 | **14.1** | **Bylaw No. 2025-14** **Moved by:**Councillor Theresa Parkinson **Seconded by:**Councillor Les Henderson  That*The Traffic Bylaw*No. 2025-14 be introduced and read a first time.  **CARRIED** |
| **Resolution No.** 2025-411 | **14.2** | **Bylaw No. 2025-14** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Jerel Wood  That*The Traffic Bylaw* No. 2025-14 be read a second time.  **CARRIED** |
| **Resolution No.** 2025-412 | **14.3** | **Bylaw No. 2025-14** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Clarke Jackson  That*The Traffic Bylaw* No. 2025-14 to be given three readings at this meeting.  **CARRIED UNANIMOUSLY** |
| **Resolution No.** 2025-413 | **14.4** | **Bylaw No. 2025-14** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Theresa Parkinson  That*The Traffic Bylaw* No. 2025-14 now be read a third time and hereby adopted.  **CARRIED** |
| **Resolution No.** 2025-414 | **15** | **Agenda Items - No Action Taken** **Moved by:**Councillor Jerel Wood **Seconded by:**Councillor Les Henderson  That agenda items with no action taken be filed as information.  **CARRIED** |
|  | **16** | **Mayor & Councillor’s Forum** |
| **Resolution No.** 2025-415 | **17** | **Adjournment** **Moved by:**Councillor Gary Neigum **Seconded by:**Councillor Theresa Parkinson  That this meeting adjourn at 10:58 p.m.  **CARRIED** |

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